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**ORANGE COUNTY AIRPORT COMMISSION**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

June 7, 2017

**COMMISSIONERS PRESENT:** David Bailey, John Clarey, Bruce Junor, Lee Lowrey, John Wong

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Barry Rondinella, Airport Director  
Courtney Wiercioch, Assistant Airport Director  
Lauren Kramer, Deputy Attorney, County Counsel  
James Steinman, Deputy Attorney, County Counsel  
Larry Serafini, Deputy Airport Director, Facilities  
Samer Marei, Administrative Manger II, Facilities  
David Pfeiffer, Deputy Airport Director, Business Development  
Christopher David, Real Property Agent II, Business Development  
Aida Lopez, Staff Specialist, Finance and Administration

**CALL TO ORDER:** Chair Bailey called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Clarey led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES:** On Commissioner Junor's motion and Commissioner Wong's second, the Regular Meeting Minutes of May 17, 2017, were approved with one revision noted regarding Commissioner Lowrey's "no" vote on Item #4 – Modifications to Commuter air Carrier Definition. Staff will add Commissioner Lowrey's comments/explanation as to why he voted no.
2. **AIRPORT COMMISSION TRAINING** – Deputy Airport Director Larry Serafini provided a presentation on Power 101.
3. **APPROVE CONTRACT FOR SHUTTLE SERVICES (ASR 17-000467)** this item was deleted from the Airport Commission agenda as the Board of Supervisors unanimously approved the staff recommendation on June 6, 2017.
4. **APPROVE ARCHITECT ENGINEER AGREEMENT WITH MASTEK, INC. (ASR 17-000668)** Director Rondinella stated that John Wayne Airport (JWA) is requesting Board of Supervisors' (Board) approval of an agreement with Mastek, Inc. to prepare a professional study of JWA's 12kV power distribution system. JWA conducted a Request for Proposals for this project and only one vendor submitted a bid which was Mastek, Inc. Staff conducted references which were confirmed as excellent. Chair Bailey and Commissioner Junor inquired as to why there was only one bidder. Director Rondinella and Deputy Airport Director Serafini replied that this project requires specialized work and there are only a couple of firms in Southern California that perform this type of labor.

On Commissioner Junor's motion and Commissioner Clarey's second, this item was unanimously approved.

5. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Director Rondinella stated that on June 7, 2017, the Board approved the Agenda Staff Reports (ASR) for the Paularino Gate Improvements project, the shuttle services contract, Taxiway B Rehabilitation project – advertise for bids, the purchase order to Siemens Industry Inc. for security system conversion and the Terminal C Taxi Staging Area project - advertise for bids. The ASR for the consent to liability transfer agreement of parcel was approved on May 23, 2017.

## 6. ADDITIONAL BUSINESS

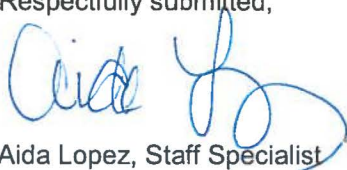
A. PUBLIC COMMENTS – None.

B. AIRPORT DIRECTOR COMMENTS – Director Rondinella announced the retirement of Assistant Airport Director Courtney Wiercioch and introduced the newly appointed Assistant Director Rick Francis. Director Rondinella stated that following Commissioner Wong's request for JWA to simplify its RFP scoring process, JWA staff reviewed and analyzed the current process and found ways to simplify the process to make it more transparent. Deputy Airport Director Dave Pfeiffer provided a quick PowerPoint presentation on the new method of scoring.

C. AIRPORT COMMISSION COMMENTS – Commissioner Wong asked if there was additional information that was provided to the Board regarding the various bidders for the shuttle services contract. Director Rondinella provided an explanation of how LAZ Parking California, LLC was selected, recommended and awarded the contract.

7. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:49 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Aida Lopez", with a stylized flourish at the end.

Aida Lopez, Staff Specialist