

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

November 2, 2016

COMMISSIONERS PRESENT: David Bailey, John Clarey, Lee Lowrey

COMMISSIONERS ABSENT: Bruce Junor, John Wong

STAFF PRESENT: Barry Rondinella, Airport Director
Courtney Wiercioch, Assistant Airport Director
Paul Albarian, Senior Deputy Attorney, County Counsel
Larry Serafini, Deputy Airport Director, Facilities
Eric Freed, Deputy Airport Director, Public Affairs
David Deleon, Interim Deputy Airport Director
Lou Bronstein, Administrative Manager I, Public Affairs
Sheryl Bisogno, Real Property Agent II
Christopher David, Real Property Agent II
Mariane Teschner, Deputy Airport Director, Finance & Administration
Aida Lopez, Staff Specialist, Finance and Administration

CALL TO ORDER: Vice Chair Bailey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Lowrey led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: Approval of the Regular Meeting Minutes of October 19, 2016 was continued to the next meeting.

2. APPROVE CONSENT TO ASSIGNMENT OF RENTAL CAR CONCESSION LEASE (ASR# 16-000681)
Director Rondinella stated this item is a transfer of a rental car concession lease from MCR Orange, LLC to Budget Rent A Car System, Inc. (BRAC). John Wayne Airport (JWA) staff have reviewed BRAC's financial statements and determined that they are satisfactory.

On Commissioner Clarey's motion and Commissioner Lowrey's second, this item was unanimously approved.

3. RENEW CONTRACT WITH JBT AERO TECH SERVICES (ASR# 16-001300) Director Rondinella stated that JBT provides maintenance services for JWA's passenger loading bridges and baggage handling system. This contract contains a contingency of \$50,000 for the two-year period for unanticipated work. Vice Chair Baily asked why maintenance of these systems is so expensive. Director Rondinella responded by stating that these systems involve a lot of moving parts on a daily basis requiring frequent maintenance.

On Commissioner Lowrey's motion and Commissioner Clarey's second, this item was unanimously approved.

4. AWARD TAXICAB OPERATING AGREEMENT (ASR# 16-001336) JWA solicited bids for taxi services with a standard rate of \$2.25 per pick up similar to the Transportation Network Companies (TNC). Director Rondinella explained that taxi cabs are different than TNC's as they have an exclusive use of space and will be charged a minimum monthly use fee based at the same rate charged to rental car companies for similar use of space but can bid more. The incumbent John Wayne Airport Yellow Cab was the only responsive responsible bidder with a total bid amount of \$801,096 and JWA recommends award of this agreement to John Wayne Airport Yellow Cab.

On Commissioner Clarey's motion and Commissioner Lowrey's second, this item was unanimously approved

5. **AIRPORT COMMISSION TRAINING** – Deputy Airport Director Larry Serafini provided a presentation on Maintenance Service Contracting Basics.
6. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Director Rondinella stated that on October 25, the Board of Supervisors approved the 2017 John Wayne Airport Capacity Allocations and the Amendments to the Airline Leases relating to the non-discrimination language.
7. **ADDITIONAL BUSINESS**
 - A. PUBLIC COMMENTS – None.
 - B. AIRPORT DIRECTOR COMMENTS – None
 - C. AIRPORT COMMISSION COMMENTS – None
8. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:32 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Aida Lopez', with a long, sweeping flourish extending to the right.

Aida Lopez, Staff Specialist