

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

July 20, 2016

COMMISSIONERS PRESENT: David Bailey, Bruce Junor, Lee Lowrey, John Wong

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Barry Rondinella, Airport Director
Courtney Wiercioch, Assistant Airport Director
Paul Albarian, Senior Deputy Attorney, County Counsel
Larry Serafini, Deputy Airport Director, Facilities
Samer Marei, Administrative Manager II, Airport Development
David DeLeon, Interim Deputy Airport Director, Business Development
Barbara Swift, Administrative Manager I, Business Development
Sheryl Bisogno, Real Property Agent II
Christopher David, Real Property Agent II
Eric Freed, Interim Deputy Airport Director, Public Affairs
Scott Hagen, Deputy Airport Director, Operations
Jeff Rountree, Administrative Manager II, Airside Operations
Jim Ellis, Interim Administrative Manager I, Emergency Preparedness
Aida Lopez, Staff Specialist, Finance and Administration

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Bailey led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES:** Approval of the Regular Meeting Minutes of May 18, 2016 was continued to the following regularly scheduled meeting.
2. **APPROVAL OF MINUTES:** On Commissioner Bailey's motion and Commissioner Wong's second, the Regular Meeting Minutes of June 15, 2016 were approved as written, with a correction noted on the spelling of Commissioner Bailey's name.
3. **APPROVAL OF MINUTES:** On Commissioner Lowrey's motion and Commissioner Bailey's second, the Regular Meeting Minutes of July 6, 2016 were approved as written.
4. **SELECTION OF VICE CHAIR:** On Commissioner Wong's motion and Commissioner Lowrey's second, Commissioner Bailey was selected as Vice Chair.
5. **SELECTION OF GENERAL IMPROVEMENT AD HOC COMMITTEE MEMBER:** On Commissioner Wong's motion and Commissioner Lowrey's second, Vice Chair Bailey was selected as the second member of the General Improvement Ad Hoc Committee
6. **TAXICAB OPERATING AGREEMENT INVITATION FOR BID (ASR 16-000200)** Director Rondinella stated that John Wayne Airport (JWA) currently has an exclusive agreement with a taxicab company which expired on December 31, 2015 and they are operating on a month-to-month holdover status. The bid release date was delayed in order to reassess the contract terms to give consideration to the influence of the

Transportation Network Companies on the taxicab industry in the County and at JWA. JWA staff is recommending approval to solicit bids for the taxicab operating agreement.

On Vice Chair Bailey's motion and Commissioner Wong's second, this item was unanimously approved.

7. **AMENDMENT TO SIGNATURE COMBS, INC. AND ATLANTIC AVIATION LEASES (16-000877)** Director Rondinella stated Atlantic and Signature are JWA's full service Fixed Base Operators (FBOs). The current FBO leases expired over a year and a half ago and have reverted to a month-to-month holdover status. JWA staff is recommending a short-term extension to the FBO leases and Signature Hangar lease for two and one-half years to coincide with the completion of the general aviation improvement planning process.

On Commissioner Wong's motion and Commissioner Lowrey's second, the Commission voted to not approve this item.

8. **AWARD CONTRACT FOR PAVEMENT MAINTENANCE AND REPAIR (16-000919)** Director Rondinella stated this is an annual unit price contract and the lowest reasonable, responsible bidder was All American Asphalt.

On Vice Chair Bailey's motion and Commissioner's Wong second, this item was unanimously approved.

9. **AIRPORT COMMISSION TRAINING** – The presentation on the Airport Emergency Plan Overview by Deputy Airport Director Scott Hagen was postponed to the next scheduled meeting.

10. **ASR LOOK AHEAD** - Although no pending ASRs were noted on the agenda, Director Rondinella provided the Commissioners with an update on the protest of the airport custodial contract. Director Rondinella stated he was advised by the County Procurement Office to reject all bids due to technical errors and prepare a new Invitation for Bid (IFB) for this contract. Commissioner Wong asked what where the technical errors. Director Rondinella responded by stating that mathematical errors were noted on several of the bids. The item that will be presented for the Commission will be to extend the current agreement for this contract with the existing vendor for six months to allow time to prepare the bidding documents and resolicit for janitorial services.

11. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Director Rondinella stated the ASRs for the on-call environmental cleanup, the amendment to renew the agreement for environmental services, and the selection of firms for geotechnical engineering materials testing and inspection will be presented to the Board on August 9, 2016.

12. **ADDITIONAL BUSINESS**

- A. **PUBLIC COMMENTS** – Larry Slagle spoke in regard to the taxicab IFB and Steve Baric, Mike Phegley, Steve Hirschfeld, Joe Daichendt and Todd priest spoke in regard to the FBO Leases.
- B. **AIRPORT DIRECTOR COMMENTS** – None
- C. **AIRPORT COMMISSION COMMENTS** – None.

13. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:40pm.

Respectfully submitted,



Aida Lopez, Staff Specialist