

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

January 16, 2013

COMMISSIONERS PRESENT: David Bailey, John Clarey, Tony Lam, Bruce Junor

COMMISSIONERS ABSENT: Chris Welsh

STAFF PRESENT: Loan Leblow, Airport Director
Paul Albarian, Deputy County Counsel
Larry Serafini, Deputy Airport Director, Facilities
Ambi Thurai, Administrative Manager, Facilities
Samer Marei, Administrative Manager, Facilities
Jeannette Grieco, Administrative Manager, Facilities
Elsa Garcia, Staff Specialist, Finance & Administration

CALL TO ORDER: Vice Chair Lam called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

1. **CHAIR AND VICE-CHAIR ELECTION FOR 2013 CALENDAR YEAR** On Commissioner Bailey's motion & Commissioner Junor's second, this item was continued to the next regularly scheduled meeting.

2. **APPROVAL OF MINUTES** The Regular Meeting Minutes of December 5, 2012 were approved as amended to reflect Commissioner Junor's presence.

3. **UNBUDGETTED FIXED ASSET PURCHASE – FORD F350 (ASR 12-001673)** Issue and execute a Purchase Order in an amount not to exceed \$40,000 for a 1-ton dual wheel service body vehicle. Assistant Director Leblow summarized the circumstances & stated that funds are available for the purchase.

On Commissioner Bailey's motion and Commissioner Junor's second, this item was approved.

4. **SELECT A-E PROJECT MANAGEMENT SERVICES (ASR 12-001772)** Select three primary Architect-Engineer (A-E) firms and one alternate to provide Project Management services. In response to Commissioner Junor, Assistant Director Leblow stated that the three primary firms have varying areas of specialization & availability; the Airport can select from any of the three firms to meet specific needs.

On Commissioner Bailey's motion and Commissioner Junor's second, this item was approved.

5. **PAVEMENT MAINTENANCE AND REPAIR - ADVERTISE FOR BIDS (ASR 12-001773)** Approve Pavement Maintenance and Repair Project plans and specifications, and advertise and solicit bids. Responding to Commissioner Bailey, Assistant Director Leblow stated that this contract is for maintenance only & not new projects.

On Commissioner Clarey's motion and Commissioner Junor's second, this item was approved.

6. **APPROVE A-E AGREEMENT AMENDMENT 1 WITH ATI ARCHITECTS AND ENGINEERS (12-001779)** Approve Amendment 1 to the Architect-Engineer Agreement with ATI Architects and Engineers, for changes in design engineering services. Deputy Director Serafini stated that the contractor completed work as directed by Airport Staff, which was later determined to be out of the scope. In response to Commissioner Clarey, Deputy Director Serafini stated that code changes occurred after the contract to further impact costs.

On Commissioner Clarey's motion and Commissioner Junor's second, this item was approved.

7. **BAKER STREET GATE IMPROVEMENTS-AWARD CONSTRUCTION CONTRACT (ASR 12-001815)** Consent to relieve Mel Smith Electric, Inc. from its bid and award construction contract to Palp, Inc., DBA Excel Paving Company in the amount of \$348,946 for the Baker Street Gate Improvements project. In response to Commissioner Junor, Deputy Director Serafini summarized the scope to account for project costs.

On Commissioner Junor's motion and Commissioner Bailey's second, this item was approved.

8. **MAINTENANCE BUILDING PROJECT-AGREEMENT AWARD (ASR 12-001824)** Award Design-Build Agreement to Snyder Langston, LP, in the amount of \$8,683,862 to design and construct the Maintenance Building Project. Responding to Commissioner Clarey, Deputy Director Leblow gave an overview of local real estate pricing and noted that the total costs include design and construction. Mr. Richard Cavecce with Snyder Langston said that pricing was competitive and included the building shell, core, interiors, site improvement, and noted some additional expenses such as relocation of existing equipment, and the purchase of new equipment.

On Commissioner Clarey's motion and Commissioner Bailey's second, this item was approved.

9. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** All items were approved as recommended.

10. **ADDITIONAL BUSINESS**

- A. PUBLIC COMMENTS – None.
- B. AIRPORT DIRECTOR COMMENTS – None.
- C. AIRPORT COMMISSION COMMENTS – Commissioner Bailey indicated that Commissioners received the Revenue Report and will come back with any questions.

11. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Elsa Garcia, Staff Specialist