

**ORANGE COUNTY AIRPORT COMMISSION**  
**EDDIE MARTIN BUILDING**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

October 20, 2010

**COMMISSIONERS PRESENT:** Stephen Bristol, Bruce Junor, Chris Welsh

**COMMISSIONERS ABSENT:** Stephen Blythe, Tony Lam

**STAFF PRESENT:** Alan Murphy, Airport Director  
Loan Leblow, Assistant Airport Director  
Richard Oviedo, Senior Deputy Counsel  
Larry Serafini, Deputy Airport Director, Facilities  
Roy Freeman, Deputy Airport Director, Business Development  
Ralph Sanchez, Administrative Manager, Business Development  
David DeLeon, Administrative Manager, Business Development  
Tammy Adams, Asset Manager, Business Development  
Barbara Swift, asset Manager, Business Development  
Elsa Garcia, Staff Specialist, Finance & Administration

**CALL TO ORDER:** Vice Chair Junor called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Bristol led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES** The October 6, 2010 Regular Meeting Minutes were continued to the next regularly scheduled meeting.
  
2. **AWARD SPECIALTY CONCESSION LEASES (ASR 10-001473)** Award Caterina's, Asfour Family Corporation (AFC) dba Subway, and Taste, Inc. dba Vino Volo for the award of three (3) separate Specialty Concession Leases at John Wayne Airport. Director Murphy explained that this is the first of several concession packages. Director Murphy described the submittal and review process. Carla Wytmar of Vino Volo explained the business concept.

On Commissioner Bristol's motion and Commissioner Welsh's second, Item 2 unanimously passed.

3. **PROJECT CONTROLS-MASTER SCHEDULING SERVICES AMENDMENT NO. 2 (ASR 10-000458)** Approve Amendment No. 2 to the Project Controls-Master Scheduling Services Agreement with Faithful+Gould in the not-to-exceed amount of \$853,240 for a one-year extension to the Agreement, resulting in a new not-to-exceed Agreement amount of \$4,883,240. The contract covers several layers of work interfacing with numerous sub-projects. Responding to Commissioner Welsh, Assistant Director Leblow stated that staff is equal to nearly four full time employees.

On Commissioner Bristol's motion and Commissioner Welsh's second, Item 3 unanimously passed.

4. **PROJECT CONTROLS-MASTER ESTIMATING SERVICES AMENDMENT NO. 2 (ASR 10-000464)** Approve Amendment No. 2 to the Project Controls-Master Estimating Services Agreement with Faithful+Gould in the not-to-exceed amount of \$761,000 for a one-year extension to the Agreement, resulting in a new not-to-exceed Agreement amount of \$2,785,600. Responding to Commissioner Welsh, Director Murphy stated that costs rose significantly due to the work increase in construction.

On Commissioner Bristol's motion and Commissioner Welsh's second, Item 4 unanimously passed.

5. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – All items passed as recommended.

6. **ADDITIONAL BUSINESS**

- A. OTHER BUSINESS – None
- B. UPDATE ON AIRPORT IMPROVEMENT PROJECT – Deputy Director Serafini presented an update on the Airport Improvement Project. Responding to Vice Chair Junor, Director Murphy stated that although the parking structure is expected to be complete before the end of the year, it will not be open to the public due to safety reasons.
- C. ITEMS OF INTEREST TO THE PUBLIC – Responding to Commissioner Welsh, Director Murphy stated that the contractor is currently working on the shade structures.

7. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Elsa Garcia  
Staff Specialist