

**ORANGE COUNTY AIRPORT COMMISSION**  
**Eddie Martin Building**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, California 92626**

**MINUTES OF REGULAR MEETING**

April 7, 2010

**COMMISSIONERS PRESENT:** Stephen Blythe, Stephen Bristol, Bruce Junor, Chris Welsh

**COMMISSIONERS ABSENT:** Cheri Pham

**STAFF PRESENT:** Alan Murphy, Airport Director  
Richard Oviedo, Senior Deputy County Counsel  
Scott Suzuki, Administrative Manager, Quality Assurance & Compliance  
Roy Freeman, Deputy Airport Director, Business Development  
Holly Felipe, Administrative Manager, Business Development  
David DeLeon, Administrative Manager, Business Development  
Tammy Adams, Asset Manager, Business Development  
Linda Fradin, Senior Office Supervisor, Finance & Administration  
Elsa Garcia, Staff Specialist, Finance & Administration

**CALL TO ORDER:** Chair Blythe called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Bristol led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES** On Commissioner Bristol's motion and Commissioner Junor's second, the Regular Meeting Minutes of March 17, 2010 were unanimously approved as written.
  
2. **AWARD OF AGREEMENT TO PARKING OPERATOR (ASR 10-000113)** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve award of agreement to Standard Parking Corporation for operation of parking facilities at John Wayne Airport. Director Murphy noted that the Selection Panel unanimously selected Standard Parking Corporation. Commissioner Bristol noted significant scoring differences in financial viability. Responding to Commissioner Welsh, Director Murphy explained that the fee is an important factor which is why this was weighted as 35% of the total score compared to 25% for Experience & Qualifications, 25% for the Operations & Management Plan, and 15% for Financial Viability. Responding to Commissioner Junor, Director Murphy stated that although PCI has 7 years of experience at the Airport, the Selection Panel was instructed to score the proposal for Experience & Qualifications. Gill Barnett with PCI addressed the Commission stating that PCI (i) has extensive County experience in good standing, (ii) has a line of credit that far exceeds expenses owed by the County at any time, but could not be evaluated as part of the proposal, (c) is financially solvent, (iii) provides exceptional service to the Airport, (iv) regrets that there was not an oral interview, (v) has proposed excellent quality services and equipment at a lower cost to the Airport, (vi) has suggested substantial cost saving procedures (vii) is committed to providing top personnel (viii) requests that extra credit be granted to local business (ix) values the Airports business. Pamela Brown with Standard Parking addressed the Commission stating that Standard Parking (i) has a sizable and varied staff base in Orange County to support operations, (ii) will utilize a online reporting for the complete accounting system, not solely revenue control, (iii) has considered the additional hours necessary to maximize system automation by coaching the traveling public and ultimately obtain projected cost savings, (iv) will bring in highly specialized staff to meet environmental and facility operation requirements, (v) has a history of identifying operating efficiencies & cost savings, (vii) is financially solvent, (viii) has included a salaried supervisor/manager position in the hourly rate to ensure implementation, (ix) respectfully requests an endorsement. Responding to Commissioner Junor, Ms. Brown confirmed that costs of projections made were included in total costs, although the Airport has authority to determine appropriate staffing levels. Responding to Chair Blythe, Ms. Brown stated that the top three factors that would offset Standard Parking's higher costs were revenue control, rigorous accounting and a detailed audit trail. Responding to Chair Blythe, Ms.

Brown said that the top two anticipated transition issues would be labor force transition for which they had entered a union memorandum of agreement, and operational procedures transition that would be accomplished through advanced training, knowledge & extensive experience. Responding to Commissioner Welsh's question regarding Experience & Qualifications weighting favoring large companies, Director Murphy said scoring is subjective, but noted that Standard Parking operates in fifty-eight airports compared to PCI operating in three. Responding to Commissioner Welsh, Director Murphy noted that although any of the proposers may be qualified, the Request for Proposals and scoring criteria is determined beforehand; staff does not have the latitude to revise the process. Responding to Commissioner Junor's systems integration question, Director Murphy stated that the Airport would be the systems integrator, therefore the lead systems engineer.

Commissioner Bristol's motion concurred with the staff recommendation, and failed for lack of second. Commissioner Welsh's alternate motion and Commissioner Junor's second supported PCI due to cost savings and all candidates' viability, failed with opposition from Commissioner Bristol & Chair Blythe. Based on the forgoing, the Commission made no recommendation on this item.

3. **PASSENGER BOARDING BRIDGES AGREEMENT, AMEND NO. 2 (ASR 10-000273)** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve and authorize the Chair to execute Amendment No. 2 to the Passenger Boarding Bridges Construction Agreement with John Bean Technologies, Jetway in the not-to-exceed amount of \$251,826, resulting in a revised not-to-exceed contract amount of \$9,249,631. Responding to Commissioner Welsh, Director Murphy stated that the scope of work is complex for system installation in all 20 bridges; a work cost summary will be sent for Commission review.

On Commissioner Welsh's motion and Bristol's second, Item 3 was moved to the next scheduled meeting.

4. **HVAC-VAV BOX REPLACEMENT-ADVERTISE FOR BIDS (ASR 10-000357).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to adopt plans and specifications for removal & replacement of HVAC VAV boxes Terminals A & B; Authorize Airport Director to sign plans and specifications; Authorize Airport Director to advertise and solicit bids for project with a opening date of June 9, 2010 at 2:00pm.

On Commissioner Junor's motion and Commissioner Bristol's second, Item 4 unanimously passed.

5. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** Items were approved as recommended.

6. **ADDITIONAL BUSINESS**

- A. **Other Business** – None
- B. **Update on Airport Improvement Project** – None.
- C. **Items of Interest to the Public** – None

7. **ADJOURNMENT OF PUBLIC MEETING** Having no further business to conduct, the meeting adjourned at 6:09 p.m.

Respectfully submitted,

Elsa Garcia  
Staff Specialist