

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

April 19, 2017

COMMISSIONERS PRESENT: David Bailey, Bruce Junor, Lee Lowrey,

COMMISSIONERS ABSENT: John Clarey, John Wong

STAFF PRESENT: Barry Rondinella, Airport Director
Courtney Wiercioch, Assistant Airport Director
Lauren Kramer, Deputy Attorney, County Counsel
James Steinman, Deputy Attorney, County Counsel
Larry Serafini, Deputy Airport Director, Facilities
Kari Rigoni, Administrative Manager II, Facilities
Lea Choum, Administrative Manager I, Facilities
David Pfeiffer, Deputy Airport Director, Business Development
Barbara Swift, Administrative Manager I, Business Development
Sheryl Bisogno, Real Property Agent II, Business Development
Mariane Teschner, Deputy Airport Director, Finance & Administration
Aida Lopez, Staff Specialist, Finance and Administration

CALL TO ORDER: Chair Bailey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Lowrey led the assembly in the Pledge of Allegiance.

- 1. **APPROVAL OF MINUTES:** On Commissioner Junor’s motion and Commissioner Lowrey’s second, the Regular Meeting Minutes of February 1, 2017, were approved as written.
- 2. **APPROVAL OF MINUTES:** Approval of the Regular Meeting Minutes of February 15, 2017, was continued to the next regularly scheduled meeting.

At the request of Director Rondinella, Item #7 – Airport Commission Training was moved to Item #3.

- 3. **AIRPORT COMMISSION TRAINING** – Deputy Airport Director Mariane Teschner provided a presentation on Bond Issuance.
- 4. **ADOPT LIST OF PREQUALIFIED CONTRACTORS AND NOTICE INVITING BIDS FOR PAVEMENT MAINTENANCE (ASR 17-000095)** Director Rondinella stated this is John Wayne Airport’s (JWA) annual pavement contract. Eleven firms responded to the Request for Prequalification and ten of the eleven firms met the requirements. JWA is asking the Board of Supervisors to adopt the list of the ten firms so that JWA may solicit bids for pavement work from these firms.

On Commissioner Junor’s motion and Commissioner Lowrey’s second, this item was unanimously approved.

- 5. **APPROVE SECOND AMENDMENT TO JAY’S AIRCRAFT MAINTENANCE FACILITY LEASE (ASR 17-000322)** Deputy Airport Director David Pfeiffer stated that JWA is requesting approval to the second amendment to Jay’s Aircraft Maintenance facility lease. Jay’s has been in operation at JWA since the 1980’s and the current lease expired in February 2017. JWA and Jay’s mutually agreed on an interim lease and rent increase. The new lease will be in effect through December 31, 2018, to coincide with the General Aviation Improvement Program (GAIP) planning.

Amir Ghanbarzadeh, Costa Mesa resident and Vice President of Jay's Aircraft Maintenance provided an overview of the services they provide.

On Commissioner Lowrey's motion and Commissioner Junor's second, this item was unanimously approved.

- 6. APPROVE CONSENT TO LIABILITY TRANSFER UNDER RECIPROCAL EASEMENT AGREEMENT OF PARCEL ADJACENT TO 1981 ORCHARD (ASR 16-001237)** Deputy Airport Director Pfeiffer stated JWA owns the property located at 1981 Orchard. In 1980, a reciprocal easement was put in place that allows the owners of the adjacent property to use the parking area in exchange for keeping the area maintained. In October 2016, ownership of the adjacent property changed and the new owner would like to clear the name of the previous owner on the easement/agreement. The new owner, Newport Irvine Center, has been doing a great job of keeping up the property.

Commissioner Junor requested that a map, drawing or sketch be included in future ASRs, when applicable, to aid in their review and understanding of these items.

On Commissioner Junor's motion and Commissioner Lowrey's second, this item was unanimously approved.

- 7. GENERAL AVIATION IMPROVEMENT PROGRAM NOTICE OF PREPARATION BRIEFING –** Administrative Manager Kari Rigoni provided a presentation and updated the Commission on the current status of the GAIP and Notice of Preparation.
- 8. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS –** Director Rondinella stated the Board approved the A-E Agreement with Arup for the Airport Emergency and Normal Load Study.

9. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – Andrew Smith, JWA subtenant, commented on the lack of notification to all JWA tenants and subtenants regarding the Notice of Preparation scoping meeting that was held last week.
- B. AIRPORT DIRECTOR COMMENTS – None
- C. AIRPORT COMMISSION COMMENTS – None.

- 10. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:58 pm.

Respectfully submitted,



Aida Lopez, Staff Specialist