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ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

April 20, 2016

COMMISSIONERS PRESENT: David Bailey, John Clarey, Bruce Junor, John Wong

COMMISSIONERS ABSENT: Chris Welsh

STAFF PRESENT: Larry Serafini, Deputy Airport Director, Facilities
Paul Albarian, Senior Deputy Attorney, County Counsel
Kari Rigoni, Administrative Manager I, Facilities
Aida Lopez, Staff Specialist, Finance and Administration

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Clarey led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES:** On Commissioner Wong's motion and Commissioner Bailey's second, the Regular Meeting Minutes of March 2, 2016 were approved as written.
2. **APPROVAL OF MINUTES:** On Commissioner Bailey's motion and Commissioner Clarey's second, the Regular Meeting Minutes of March 16, 2016 were approved as written.
3. **PAVEMENT MAINTENANCE AND REPAIR NOTICE INVITING BIDS (ASR 16-000415)** Deputy Airport Director Serafini stated this item is for the advertisement for bids for the annual contract of pavement maintenance and repair in the amount of \$1.3 million dollars. Deputy Airport Director Serafini further stated that this contract is specifically for maintenance.

On Commissioner Bailey's motion and Commissioner Clarey's second, this item was unanimously approved.

4. **AWARD CONSTRUCTION CONTRACT COMMON USE PASSENGER PROCESSING SYSTEM RELOCATION PROJECT (ASR 16-000508)** Deputy Airport Director Serafini stated this project will provide the power, data and anchoring points for the new self-service kiosks. Deputy Airport Director Serafini also stated that although several companies attended the pre-bid meeting, only one company submitted a bid. Commissioner Wong inquired if similar work was provided to the companies listed as references. Deputy Airport Director Serafini responded by stating that the services provided to those companies is comparable to the work that will be performed at John Wayne Airport (JWA).

On Commissioner Clarey's motion and Commissioner Wong's second, this item was unanimously approved.

5. **SELECT ARCHITECT ENGINEERS FOR GENERAL AVIATION IMPROVEMENT PROGRAM (ASR 16-000518)** Deputy Airport Director Serafini stated this item is to select the architect engineers (A-E) to do the initial work relating to the General Aviation Improvement Program. One A&E will be selected to provide the preliminary engineering work and the other will provide the CEQA/NEPA documentation. JWA staff recommends selecting AECOM to provide the preliminary engineering services and C&S Companies as an alternate and selecting Ladrum and Brown to provide the CEQA/NEPA documentation.

On Commissioner Bailey's motion and Commissioner Clarey's second, this item was unanimously approved.

- 6. MODIFY AIRPORT OPERATING FUND BUDGET 280 0350 4000 – ELECTRIC VEHICLE PURCHASE (ASR 16-000523)** Deputy Airport Director Serafini stated this item is to adjust the JWA budget for the purchase of two electric vehicles. The purchase of these vehicles was included in JWA's FY 2015-16 budget in the amount of \$25,000 for each vehicle (Chevy Spark) for a total of \$50,000. During the procurement process, JWA was informed that OC Fleet Services was producing an approved vehicle purchase list which recommends the Nissan Leaf for electric vehicle purchases. A quote of \$41,445.52 (per vehicle) was provided by OC Fleet Services for a total cost of \$82,891.04. JWA is requesting to revise the budget line item from \$50,000 to \$82,892 for the budgeted purchase of two electric vehicles, in order to comply with the OC Fleet Services policy.

On Commissioner Bailey's motion and Commissioner Wong's second, this item was unanimously approved

- 7. ASR LOOK AHEAD** – Deputy Airport Director Serafini stated there were no pending items for review.
- 8. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** – Deputy Airport Director Serafini that no JWA items have been presented to the Board for approval since the last Airport Commission meeting.

9. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – None.
- B. AIRPORT DIRECTOR COMMENTS – None
- C. AIRPORT COMMISSION COMMENTS – None

- 10. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:57 pm.

Respectfully submitted,



Aida Lopez, Staff Specialist