

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

April 17, 2013

COMMISSIONERS PRESENT: David Bailey, John Clarey, Bruce Junor, Tony Lam,

COMMISSIONERS ABSENT: Chris Welsh

STAFF PRESENT: Loan Leblow, Assistant Airport Director
Paul Albarian, Deputy County Counsel
Mariane Teschner, Deputy Airport Director, Finance & Administration
Larry Serafini, Deputy Airport Director, Facilities
Roy Freeman, Deputy Airport Director, Business Development
Samer Marei, Administrative Manager, Facilities
Ambi Thurai, Administrative Manager, Facilities
Jeannette Grieco, Administrative Manager, Facilities
Ralph Sanchez, Administrative Manager, Business Development
Charlene Del Mundo, Airport Technical Associate

CALL TO ORDER: Chair Lam called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Clarey led the assembly in the Pledge of Allegiance.

1. **APPROVAL OF MINUTES** The April 3, 2013 Regular Meeting Minutes were approved as written.
2. **CONTRACT EXTENSION WITH IBM (ASR 13-000424)** Authorize extension to Contract MA-280-CVPAN1000010024 with IBM. In response to Commissioner Clarey, Assistant Director Leblow stated that alternatives to IBM exist, and this one year extension will allow a County-wide bid of a similar service to be completed.

On Vice Chair Bailey's motion and Commissioner Clarey's second, this item was approved.

3. **AWARD SIX (6) RENTAL CAR CONCESSION LEASES (ASR 13-000357)** Award six (6) Rental Car Concession Leases for the operation of six (6) rental car concessions at John Wayne Airport. Deputy Director Freeman summarized logistical challenges for parking space allocation and how the proposed lease addresses those issues. In response to Commissioner Clarey, Assistant Director Leblow stated that other airports do not have the space constraints such as these and noted that the Board of Supervised denied a request to build a dedicated facility that would have been funded by a transaction fee to users. Deputy Counsel Albarian stated that the Request for Proposals set out guidelines and parking spaces were allocated accordingly. Mr. Bryan Arnold with Gordee, Nowicki & Augustini LLP stated that other airports allocate spaces with the Minimum Annual Guarantee (MAG) as the only factor, and said that pro formas and income statements are not a true measure of the market. In response to Vice Chair Bailey, Mr. Arnold agreed that the proposed allocation does not affect the consumer but said that it is less efficient for the rental car company. Mr. Arnold stated that companies bid a higher MAG to get more spaces. Commissioner Clarey stated that it benefits the Airport and the community to have a diversity.

On Commissioner Clarey's motion and Vice Chair Bailey's second, this item was approved.

4. **AWARD OF CONTRACT - PAVEMENT MAINTENANCE AND REPAIR (ASR 13-000447)** Award a unit price construction contract to All American Asphalt Inc., to perform as-needed pavement maintenance and repairs on John Wayne Airport's airfield, roadways, and parking facilities and structures.

On Vice Chair Bailey's motion and Commissioner Junor's second, this item was approved.

5. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** All items were approved as recommended.
6. **ADDITIONAL BUSINESS**
 - A. PUBLIC COMMENTS – None.
 - B. AIRPORT DIRECTOR COMMENTS – None.
 - C. AIRPORT COMMISSION COMMENTS – Responding to Vice Chair Bailey's question regarding food concession hours, Assistant Airport Leblow asked to defer the matter to the next meeting in order to gather information.
7. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:37 p.m.

Respectfully submitted,



Cheyenne Verduzco for Elsa Garcia, Staff Specialist