

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

November 16, 2011

COMMISSIONERS PRESENT: David Bailey, Chris Welsh, Bruce Junor, Tony Lam

COMMISSIONERS ABSENT: None

STAFF PRESENT: Alan Murphy, Airport Director
Loan Leblow, Assistant Airport Director
Steve Miller, Senior Deputy Counsel
Larry Serafini, Deputy Airport Director, Facilities
Steve Siemion, Deputy Airport Director, Finance & Administration
Scott Hagen, Deputy Airport Director, Operations
Roy Freeman, Deputy Airport Director, Business Development
Holly Felipe, Administrative Manager, Business Development
Ralph Sanchez, Administrative Manager, Business Development
Robert Holden, Administrative Manager, Operations
Jeff Rountree, Administrative Manager, Operations
Michael Moore, Chief, Orange County Fire Authority
Elsa Garcia, Staff Specialist, Finance & Administration

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Lam led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES

- A. Regular Meeting Minutes of August 3, 2011 were approved as written.
- B. Regular Meeting Minutes of October 5, 2011 required no further action.
- C. Regular Meeting Minutes of October 19, 2011 were approved as written.

2. APPROVE CONTRACTS FOR AVI UPGRADE AND ANNUAL MAINTENANCE (ASR 11-001518) Approve two Contracts with Transcore LP for Automatic Vehicle Identification (AVI) hardware and software upgrade (\$89,404) and for annual maintenance services, 1/1/12 - 12/31/12 (\$40,676). Responding to Chair Junor, Airport Director Murphy stated that this system has not been tested but will direct staff to have it done.

On Commissioner Lam's motion and Commissioner Bailey's second, this item unanimously passed.

3. SELECT OPTION FOR ARFF SERVICES (ASR 11-001486) Requests the Board of Supervisors to select one of the three options for the provision of Aircraft Rescue and Fire Fighting (ARFF) services. Director Murphy summarized federal requirements and noted the Airport has substantially exceeded those. Director Murphy also stated that at the direction of the Board of Supervisors, other options were explored; three (3) options are presented here.

Mr. John Latta with the Orange County Professional Firefighter's Association addressed the Commission to request the rejection of all options and keep current staffing levels. Mr. Latta stated that The National Fire Protection Association (NFPA) recommends 12 firefighters for an Airport of this size, and noted personnel reductions over the years.

In response to Mr. Latta's comments, Director Murphy clarified that: the personnel reductions mentioned were in reference to Station 27, which was a structural fire station covering a larger area, and not a fire station dedicated to the Airport only; the NFPA does not regulate the Airport; due to debate, the NFPA's recommended staffing levels have not been adopted as federal regulations.

Responding to Commissioner Bailey, Director Murphy stated that one commercial airline incident took place in 1981, and a number of general aviation incidents have occurred at the Airport. Director Murphy responded to another question from Commissioner Bailey stating that the cost savings for using private ARFF services is estimated at \$11,000,000 over a five (5) year period.

Chief Michael Moore with the Orange County Fire Authority summarized the services provided at the Airport. Responding to Vice Chair Welsh, Chief Moore confirmed that equipment has evolved to require less staff for operation.

On Commissioner Bailey's motion and Vice Chair Welsh's second, the Commission unanimously voted to recommend a one (1) year contract with OCFA and pursue both options 2 & 3.

4. **APPROVE AIRLINE CLUB ROOM LEASES (ASR 11-001608)** Approve the Airline Club Room Leases for American Airlines and United Airlines. In response to Vice Chair Welsh, Director Murphy stated that additional club rooms were not built due to lack of interest.

On Commissioner Lam's motion and Vice Chair Welsh's second, this item unanimously passed.

5. **APPROVE OPERATING LICENSE WITH COMPASS AIRLINES (ASR 11-001620)** Approve Operating License with Compass Airlines. Director Murphy explained that Delta Airlines is Releasing three (3) Class A operations, consistent with the Board approved plan.

On Commissioner Bailey's motion and Vice Chair Welsh's second, this item unanimously passed.

6. **ADDITIONAL BUSINESS**
 - A. PUBLIC COMMENTS – None.
 - B. AIRPORT DIRECTOR COMMENTS – Southwest Airlines announced that they will initiate service to Mexico City & Cabo San Lucas in June, 2012.
 - C. AIRPORT COMMISSION COMMENTS – In response to Chair Junor, Director Murphy stated the baggage handling system was not operational due to interfacing problems with TSA equipment. The baggage handling system should be operational in the very near future.
 - D. AIRPORT IMPROVEMENT PROJECT UPDATE – Deputy Director Serafini presented a slide show.

7. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:38 p.m.

Respectfully submitted,



Elsa Garcia
Staff Specialist