

ORANGE COUNTY AIRPORT COMMISSION
Eddie Martin Building
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, California 92626

MINUTES OF REGULAR MEETING

February 18, 2009

COMMISSIONERS PRESENT: Bruce Junor, Stephen Bristol, Stephen Blythe

COMMISSIONERS ABSENT: Cheri Pham, Chris Welsh

STAFF PRESENT: Loan Leblow, Assistant Airport Director
Steve Miller, Deputy County Counsel
Roy Freeman, Deputy Airport Director, Business Development
Ralph Sanchez, Administrative Manager, Business Development
David DeLeon, Administrative Manager, Business Development
Samer Marei, Sr. Engineer/Architect, Facilities
Jeannette Grieco, Administrative Manager, Facilities
San Chang, Sr. Project Manager, Facilities
Danilo Simich, Program Manager, Parsons Transportation Group
Greg Blasic, Terminal Project Manager, Parsons Transportation Group
Mary Williams, Administrative Manager, Parsons Transportation Group
Atia Atia, Central Plant Manger, Parsons Transportation Group
Mike Blakely, VP of Business Development, Hudson Group
Elsa Garcia, Staff Specialist, Finance & Administration

CALL TO ORDER: Acting Chair Bristol called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

1. **VICE CHAIR ELECTION FOR 2009 CALENDAR YEAR** On the motion and second of Commissioners Junor and Blythe respectively, the Vice Chair nomination was continued to the next regularly scheduled meeting.
2. **APPROVAL OF MINUTES.**
 - A. Special Meeting Minutes of January 14, 2009.
 - B. Regular Meeting Minutes of February 4, 2009.

On the motion and second of Commissioners Junor and Blythe respectively, items 2A and 2B were continued to the next regularly scheduled meeting.

3. **APPROVE AMENDMENT NO. 1 OF THE CONSTRUCTION MANAGEMENT CONTRACT WITH BARNHART, INC. (ASR 09-000125).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve and execute Amendment No. 1 to the Architect-Engineer Agreement with Barnhart, Inc. in the not-to-exceed amount of \$1,812,348 to add construction management services for the Central Plant Project resulting in a new contract total of \$5,326,119. Responding to Acting Chair Bristol, Assistant Director Leblow explained that although the Central Plant was originally planned in the proposed location, Barnhart's scope has increased significantly. Responding to Commissioner Blythe, Assistant Director Leblow stated that Barnhart's original role was to coordinate the location of the Central Plant; the amendment increases Barnhart's scope to include hands-on construction management of the design-build project. In response to Acting Chair Bristol, Assistant Director Leblow explained that the alternate site for the Central Plant has reduced costs from the Parking Structure Project; those funds were reallocated to the Central Plant Project. Responding to Commissioner Blythe, Assistant Director Leblow explained that the negotiated hourly rates with Barnhart are lower than rates in the parking

structure location, and also stated that PinnacleOne's not-to-exceed amount does not require reduction, as they can only charge by the billing rate for Central Plant services. Responding to Commissioner Junor, assistant Director Leblow stated that classification rates were approved by the Board of Supervisors on February 26, 2008.

On Commissioner Blythe motion and Commissioner Junor's second, Item 3 unanimously passed.

4. **APPROVE CONTRACT RENEWAL WITH T-METRICS, INC. (ASR 09-000151).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to authorize the execution of Amendment Renewal No. 2 to Contract N1000008611 as N3000008611 with T-Metrics, Inc., for Hardware/Software Maintenance of three Meridian Services Attendant Consoles (MSAC) located in the Thomas Riley terminal. Assistant Director Leblow stated that this item requires Board approval because it is a sole source agreement, regardless of the contract sum.

On Commissioner Junor's motion and Commissioner Blythe's second, Item 4 unanimously passed.

5. **BAGGAGE HANDLING SYSTEM – DESIGN/BUILD RFP (ASR 09-000155).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to i) approve the utilization of a design-build procurement for the Automated Baggage Handling System with In-Line EDS project; ii) approve the design-build RFP package; iii) adopt the list of pre-qualified design-build firms to bid on the Project; iv) authorize the Airport Director to establish a Third-Party Labor Compliance Program for the project; v) authorize the Airport Director to issue a Request for Proposals to the listed pre-qualified design-build firms and establish April 15, 2009, as the due date for submission of the Project Design Build Proposals in response to the RFP; vi) authorize the Airport Director to receive, open, and evaluate the Proposals; vii) authorize the implementation of procedures contained in the RFP for final selection of the Design-Builder; and viii) authorize the Airport Director to extend the Proposal due date, at his discretion, up to 60 days. Responding to Commissioners Junor and Acting Chair Bristol, Assistant Director Leblow stated that the prequalification process is complete.

On Commissioner Blythe's motion and Commissioner Junor's second, Item 5 unanimously passed.

6. **OPTION TO EXTEND LEASE – HUDSON GROUP (ASR 09-000175).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve option to extend lease for a news/gift and news wall concession with Airport Management Services, LLC dba Hudson Group for an additional two years. Responding to Acting Chair Bristol, Assistant Director Leblow confirmed that Hudson Group has provided superior products and increased revenue. Responding to Commissioner Junor and Acting Chair Bristol, Mr. Blakely of Hudson Group expressed desire to continue to do business with the airport.

On Commissioner Junor's motion and Commissioner Blythe's second, Item 6 unanimously passed.

7. **COMMON USE TERMINAL EQUIPMENT & MULTI-USER FLIGHT INFO DISPLAY SYSTEM (ASR 09-000231).** Airport Director requests concurrence with the Recommended Board Action to i) approve the utilization of a design-build procurement for the Common Use Terminal Equipment and Multi-User Flight Information Display System Project, ii) approve the design-build Request for Proposals (RFP) package, iii) authorize the Airport Director or his designee to sign and issue the RFP package; to establish April 15, 2009, as the due-date for submission of the Project Design-Build Proposals in response to the RFP; to receive, open, and evaluate the Proposals and iv) authorize the Airport Director to extend the Proposal due date, if necessary, up to 60 days. Responding to Commissioner Blythe, Assistant Director Leblow stated that services are estimated to begin in late 20011 to early 2012. Responding to Acting Chair Bristol, Project Manager Chang stated that this project will have a concurrent prequalification with the request for proposal to save time.

On Commissioner Junor's motion and Commissioner Blythe's second, Item 7 unanimously passed.

8. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS

9. ADDITIONAL BUSINESS

A. Other Business – None

B. Legislative Update – None

C. Update on Airport Improvement Project

D. Items of Interest to the Public. Members of the public may address the Commission regarding any item within the subject matter jurisdiction of the Airport Commission.

10. ADJOURNMENT OF PUBLIC MEETING Having no further business to conduct, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Elsa Garcia
Staff Specialist