

**ORANGE COUNTY AIRPORT COMMISSION**  
**Eddie Martin Building**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, California 92626**

**SPECIAL MEETING MINUTES**

January 14, 2009

**COMMISSIONERS PRESENT:** Bruce Junor, Stephen Bristol, Cheri Pham, Chris Welsh

**COMMISSIONERS ABSENT:** Stephen Blythe

**STAFF PRESENT:** Alan Murphy, Airport Director  
Richard Oviedo, Senior Deputy County Counsel  
Larry Serafini, Deputy Airport Director, Facilities  
Jeannette Grieco, Administrative Manager, Facilities  
Gary Blankenship, Landrum & Brown, Facilities  
Danilo Simich, Program Manager, Parsons Transportation Group  
Elsa Garcia, Staff Specialist, Finance & Administration

**CALL TO ORDER:** Chair Junor called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Vice Chair Welsh led the assembly in the Pledge of Allegiance.

1. **CHAIR AND VICE-CHAIR ELECTION FOR 2009 CALENDAR YEAR** On the motion and second of Commissioners Bristol and Pham respectively, Chris Welsh was unanimously elected as Chairman. The Vice Chair nomination was continued to the next regularly scheduled meeting.
2. **APPROVAL OF MINUTES.** Regular Meeting Minutes of December 17, 2008. On the motion and second of Commissioner Junor and Bristol respectively, the minutes were unanimously approved as written.
3. **APPROVE AMENDMENT NO. 2 TO THE ARCHITECT-ENGINEER AGREEMENT WITH PARSONS TRANSPORTATION GROUP (ASR 08-001625).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve Amendment No. 2 to the Architect-Engineer Agreement with Parsons Transportation Group for airport improvement program management services, in the additive amount of \$815,839, resulting in a new not-to-exceed Agreement amount of \$14,507,897 and authorize the Board Chair to execute the amendment. Director Murphy stated that comprehensive safety program services were not in Parson's original scope; service costs were budgeted, but had not been assigned.

On Commissioner Junor and Bristol's respective motion and second, this item was unanimously approved.

4. **APPROVE ARCHITECT-ENGINEER AGREEMENT WITH HEERY INTERNATIONAL, INC. FOR TERMINAL C COMMISSIONING SERVICES (ASR 08-001999).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to approve an Architect-Engineer Agreement with Heery International, Inc. in the not-to-exceed amount of \$1,627,904 for commissioning services related to the Terminal C and Central Plant Projects.

On Commissioner Bristol and Junor's respective motion and second, this item was unanimously approved.

5. **TERMINAL C – ADVERTISEMENT FOR BIDS (ASR 08-002287).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to (i) approve the plans and

specifications for the Terminal C project; (ii) authorize the Airport Director or his designee to sign the plans and specifications; (iii) find that the specific brands or trade names identified in the specifications, and in the attached Notice Inviting Bids, are designated in order to match other materials, products, things or services in use at John Wayne Airport; (iv) authorize the solicitation of bids from the pre-qualified general contractors, with a bid opening date of March 18, 2009; and (v) authorize the Airport Director to extend the bid opening date, if necessary, up to 60 days. Director Murphy noted that bidders will provide two bids; one bid will be required based on a twenty-four (24) month construction period and another based on a twenty-seven (27) month construction period.

On Commissioner Junor and Pham's respective motion and second, this item was unanimously approved.

6. **PARKING STRUCTURE C – ADVERTISEMENT FOR BIDS (ASR 08-002288).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to (i) adopt the plans and specifications for the Parking Structure C Project; (ii) authorize the Airport Director or his designee to sign the plans and specifications; (iii) find that the specific brands or trade names identified in the specifications, and in the attached Notice Inviting Bids, are designated in order to match other materials, products, things or services in use at John Wayne Airport; (iv) authorize the solicitation of bids from the pre-qualified general contractors with a bid opening date of March 11, 2009; and (v) authorize the Airport Director to extend the bid opening date, if necessary, up to 60 days.

On Commissioner Junor and Bristol's respective motion and second, this item was unanimously approved.

7. **SELECT HEALTH AND SAFETY SERVICES FIRM (ASR 08-002520).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to select Bureau Veritas as a primary firm and Shaw Group as the alternate firm to provide health and safety services and authorize negotiations. Responding to Chair Welsh, Director Murphy noted that four (4) firms withdrew from the process leaving two (2) firms for interview. Responding to Commissioner Bristol, Director Murphy stated that we do not currently contract for this service type.

On Commissioner Junor and Pham's respective motion and second, this item was unanimously approved.

8. **APPROVE TOFT WOLFF FARROW ARCHITECT-ENGINEER CONTRACT AMENDMENT (ASR 08-002581).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to authorize a contract increase in an amount of \$18,800 for a new contract total not to exceed \$55,300. Director Murphy stated that additional design services are necessary for emergency generator relocation.

On Commissioner Pham and Junor's respective motion and second, this item was unanimously approved.

9. **AIRSIDE DOCK ACCESS & NORTH TRASH COMPACTOR – ADVERTISEMENT FOR BIDS (ASR 08-002598).** Airport Director requests Airport Commission concurrence with the Recommended Board Action to (i) adopt the plans and specifications for the Airside Dock Access and North Trash Compactor Project; (ii) authorize the Airport Director or his designee to sign plans and specifications; (iii) authorize solicitation of bids with a bid opening date of March 4, 2009; and (iv) authorize the Airport Director to extend the bid opening date, if necessary, up to 60 days. Director Murphy indicated that new access to the area is needed prior to Terminal C construction initiation.

On Commissioner Junor and Bristol's respective motion and second, this item was unanimously approved.

**10. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS**

- 11. ADJOURNMENT OF PUBLIC MEETING** Having no further business to conduct, the meeting adjourned at 5:53 p.m.

Respectfully submitted,

Elsa Garcia  
Staff Specialist